

## 2022-2023 Gardening for All Timeline Home Gardens + Business/Non-Profits

### August

- GFA Application opens 8/8
- Prepare your application by choosing a potential garden site and reviewing website
- Reach out if you have any questions to [kelsey@urgc.org](mailto:kelsey@urgc.org)

### September

- Application due 9/23

### October

- Mid October: You will hear from us if your application is accepted!
  - If your application was not accepted, we will put you on our waiting list
- You will be paired with an Urban Roots Educator, and they will schedule a time to come and meet with you for an **Initial Consultation** (by 11/25)
  - During the consultation we will check out the proposed location, take measurements and answer any questions you have about the program

### December

- By 12/1, we will send you an initial design for the garden and a cost estimate
- By 12/31 the design should be finalized and ½ of the estimate paid to Urban Roots if your garden is not covered by full scholarship

### January

- Urban Roots orders supplies for your garden and schedules soil deliveries and garden build dates for February/early March with you and your family

### February

- Garden build dates take place between 2/1 -3/10. Your Urban Roots staff member will work closely with you to schedule a day that works best for you and your family. Weekdays /Evenings are preferable.
- We will build the garden with you and deliver soil and set up irrigation. **Check In #1**

### April

- Your Urban Roots Educator will schedule a time that works best for you to plant spring seeds and seedlings in your garden and turn on irrigation. **Check In #2**

## May

- Towards the end of May we will schedule our **Check In #3** to deliver summer seedlings to your home and plant them

## June/July

- We are staying busy with Summer Camp during this time but available by email with any questions or concerns about your garden's needs

## August/September

- In mid to late August we will schedule **Check In #4** to see how your garden is doing and give recommendations for Fall and winter

## 2022-2023 Gardening for All Timeline School Gardens

### August

- GFA Application opens 8/8
- Prepare your application by choosing a potential garden site and reviewing website materials. Start forming your garden committee for the school year
- Reach out if you have any questions to [kelsey@urgc.org](mailto:kelsey@urgc.org)

### September

- Application due 9/23

### October

- Mid October: You will hear from us if your application is accepted!
  - If your garden application was not accepted, we will put you on our waiting list
- You will closely with Kelsey Hoffman, GFA Program Coordinator to schedule an initial meeting with your principal, maintenance staff and other interested teachers by 11/25.
  - During this initial consultation we will check out the proposed location, take measurements and answer any questions you have about the program
  - You will receive the Washoe County School District handbook and template for garden proposal at this time
  - Your principal and maintenance staff will also submit a remodel work request to the Capital Projects Department at this time

### December

- By 12/1, we will send you an initial design for the garden and a cost estimate
- By 12/31 the design should be finalized and ½ of the estimate paid to Urban Roots if your garden is not covered by full scholarship

### January

- We will continue to track progress of the remodel request and aim to submit the full garden application to the district by 1/31

### February

- Urban Roots will start ordering supplies for your project

### March/April

- We hope to schedule school garden builds with your school during March and April. Students can participate in all aspects, and we can plant seeds and seedlings with them

### May

- Towards the end of May we will schedule our **Check In #3** to deliver summer seedlings to your school garden and plant them

### June/July

- We are staying busy with Summer Camp during this time but available by email with any questions or concerns about your garden's needs
- Part of the garden committee's responsibility at your school is to come up with a summer care plan for the school garden. This may include volunteers, parents, maintenance staff or teachers

### August/September

- In mid to late August we will schedule **Check In #4** to see how your garden is doing and give recommendations for Fall and winter